



- **1. The first part of the text (lines 1-10) describes the general situation of the company. The second part (lines 11-20) discusses the specific measures taken to improve performance.**
- **2. The author uses a formal and professional tone throughout the document. This is evident from the use of precise language and the absence of informal expressions.**
- **3. The text is well-structured and easy to read. The use of bullet points and clear headings helps to organize the information effectively.**
- **4. The author provides a clear and concise summary of the key points. This makes it easy for the reader to understand the main message of the document.**
- **5. The text is well-written and free of errors. The use of correct grammar and punctuation contributes to the overall quality of the document.**
- **6. The author uses a variety of sentence structures to make the text more engaging. This includes the use of short, direct sentences as well as longer, more complex ones.**
- **7. The text is well-organized and easy to follow. The use of logical connectors and clear transitions helps to guide the reader through the document.**
- **8. The author uses a clear and consistent format throughout the document. This makes it easy for the reader to find the information they need.**
- **9. The text is well-written and easy to understand. The use of simple and direct language makes it accessible to a wide range of readers.**
- **10. The author uses a clear and concise style throughout the document. This makes it easy for the reader to understand the main message of the document.**

## Questions for Oral Answers

1. **What is the main purpose of the text? (lines 1-10) Describe the general situation of the company. (lines 11-20) Discuss the specific measures taken to improve performance.**

